

# Authorisation for the destruction of obsolete schedule 2 controlled drugs - pre application checklist



Before completing the application form:	YES	NO	ACTIONED
Do you have a valid <b>Sorting and denaturing of Controlled Drugs T28 Exemption</b> in place from the Environment Agency at the premises?			
<b>If no</b> , the registration can be completed on-line on the Environment Agency's website. <a href="https://www.gov.uk/environmental-permit-how-to-apply">https://www.gov.uk/environmental-permit-how-to-apply</a>			
Do you have destruction kits appropriate to the volume of CDs to be destroyed?			
<b>If no</b> , order the appropriate kit. Delivery can take up to 28 days, so order ASAP. 250ml, 1L & 2L volume kits are available from : NPA ☐ 01727 858687 ext 3469 Denward Manufacturing Ltd ☐ 01245 492986 Cliniserve ☐ 01243 782288 (Your current waste management service may also provide kits)			
Ensure all items listed for destruction in Form 2 are date expired stock of Sch. 2 Controlled Drugs <b>An authorised witness is not required for the destruction of any Sch.3 Controlled Drugs or any patient returns.</b> It is recommended that GPs/ pharmacists have the destruction of these witnessed (preferably by a registered healthcare professional) and make a record. Destruction should be carried out in accordance with current waste regulations. All Sch. 2, 3 & 4(part1) CDs can be placed into waste containers only after the CD has been rendered irretrievable (i.e. by denaturing)			
If you operate running balances, reconcile your register with a physical count to ensure that there are no discrepancies. <b>If there are unresolved discrepancies these must be investigated and reported to the NHS England London Region Controlled Drugs Accountable Officer before destruction can take place.</b> <a href="mailto:england.londoncdaccountableoffice@nhs.net">england.londoncdaccountableoffice@nhs.net</a>			
If you operate running balances, <b>did your opening balance include the items awaiting destruction?</b>			
<b>If no</b> , ensure you have the previous CD register available.			
Ensure all items are date expired, unwanted or unusable stock. <b>Check all blisters, ampoules etc. Do not assume that a box contains the same batch.</b>			
All the items for destruction <b>must</b> be listed on the form in Part 2.			
Ensure you are familiar with the Royal Pharmaceutical Society Medicines, Ethics & Practice methods of denaturing CDs. (Appendix 1)			
<b>Once you have completed this checklist please complete the application form.</b>			